

UNDERTAKING

(All students issued with a laptop/notebook are required to read and sign the following policy)

I _____ S/o/D/o _____
R/o _____ presently student of _____
_____ (Course, Year & Roll No.) at _____
(College) do hereby affirm and undertakes as under :

- 1 That I have received the Laptop/Notebook along with all required software and power cable from my college having following details :
 - a. Name : (Laptop/Notebook) _____
 - b. Model No./Serial No. _____
 - c. Bag/Carry Case : Yes/No
2. I acknowledge that laptop/notebook provided to me is to enhance my studies and learning in my college. I will not allow anyone else to use this laptop. I will ensure that the laptop is available to me at college on teaching days.
3. That if the hard disk is damaged or unusable or any other technical fault arises in the same, I will report the same to the Authorities in this regard without fail and I will not disable the antivirus software installed on the machine or alter system files or change hardware settings.
4. That I am required to take reasonable precautions against loss, theft or damage of my laptop/notebook. I agree to safeguard the laptop by taking reasonable precautions against theft while my laptop is unattended at college and other places.
5. That I will keep the machine away from food and drink at all times, and store it in a clean location. I will not leave the laptop/Notebook, where it might be accidentally damaged. I will make sure the laptop is secure in its protective bag when travelling between locations.
6. That I undertake not to use unauthorized copies of software or pirated media, which are in breach of copyright. I also understand that the use of unauthorized software may damage the Laptop/Notebook. I undertake not to do this.
7. That if any damage/or loss occur due to all above it will be my own responsibility and I will be liable to pay the compensation for the same as decided by the competent authority.

To be executed on Rs.50.00 stamp paper.

8. That I will return the Laptop/Notebook to the College at any time, when called upon to do by the College.
9. That my mark sheet/degree/provisional certificate may be forfeited in the event of failure to return the Laptop/Notebook.
10. That I will bring the Laptop/Notebook to my College for inspection at least once in three months during my course of study or as per directives issued to me from time to time.
11. That I undertake to pay the yearly premium for the Insurance cover arranged by the College and abide by the warranty conditions provided by the manufacturer. Accidental damage is covered by insurance, and if I will be found to have wilfully or carelessly damaged the Laptop/Notebook issued to me or of any other student's Laptop/Notebook, I will be liable for the cost of repair and if not repairable then the full cost of the device.

Wireless Network and Internet Access Services :

12. That the network services provided by the College reserves the right to monitor the use of the facilities and that the same may, in certain situations, be compelled to access and to disclose information such as email and message content and data relating to the use of Internet facilities.
13. That I undertake not to engage in any activity which :
 - a. Disrupts the intended use of the resources.
 - b. Wastes resources (people, capacity, computer, network, data, etc.)
 - c. Compromises the legal rights of others.
 - d. Modifies, damages or destroys computing resources or the data on them.
 - e. Jeopardize, in any way, the integrity, performance or reliability of the College's computing resources by indulging in circumvent data protection schemes, to uncover security loopholes, to "hack" into systems or to interfere with the intended operation of the computer resources.
14. I shall submit a copy of the Voter-card and Aadhar Card as residence proof. In case the card has not been made in my name a copy of either of the parents Voter-card and Aadhar Card will be provided as residence proof.

To be executed on Rs.50.00 stamp paper.

15. I agree to pay the penalty if any of the following charges found with laptops is ascertained by the System Administrator and Laptop Upkeep Committee.
- i. A penalty of Rs.2000/- will be levied if the identification number tag is tampered with by the students.
 - ii. A penalty of Rs.1000/- will be levied if any new operating system is installed in the laptop.
 - iii. If any other issue related to alteration in original configuration of system, the penalty decided by the laptop upkeep committee will be final and binding.
16. That my Admit Card is liable be withheld in case I fail to submit a No Objection Certificate from the System Administrator.

Signature of the Parents/Guardian

Signature of the Student

Name :

Name :

Address

Roll No :

.....

Course & Year :

Tel No :

Address :

.....

Tel. No. :

*Aadhar Card No. :

*Aadhar Card :

*Voter I-card :

*Voter I-card :

*Others, if any:

*Others, if any:

(please specify)

(please specify)

* compulsory to submit