



Aditi Mahavidyalaya
(University of Delhi)
Delhi Auchandi Road, Bawana,
Delhi-110039
Ph : 27752741, 27751317

Ref : AM/2017/1430

Dated : 4-12-17

Sub: Quotation for "THEATRE WORKSHOP & SHOW"

Sir/Ma'am,

Sealed quotations are invited for "THEATRE WORKSHOP & SHOW" so as to reach the undersigned latest by 18th December 2017 till 5:00 PM along with terms and conditions, if any, and subject to the following conditions.

- 1) You should undertake the job work with in stipulated time period unless otherwise intimated.
- 2) Your rates should be inclusive of GST, Cartage and packing charges.
- 3) Quotation envelope should be sealed and prescribed as "Quotation for "THEATRE WORKSHOP & SHOW".
- 4) Your Quotation rates will be valid up to one year.
- 5) Your Quotation should be duly signed.

Please send your quotation in the name of The Principal, Aditi Mahavidyalaya (University of Delhi) Bawana, Delhi-110039, and quotation will be opened on next day i.e. 19th December 2017 at 11:30 AM.

Please send your quotation letter by post or hand.

Right of acceptance of any tender rates is reserved with the undersigned.

Thank you

Yours faithfully,

Mamta Sharma
DR. MAMTA SHARMA
PRINCIPAL

Enclosure: Specification for "THEATRE WORKSHOP & SHOW".

**ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA, DELHI-110039**

Terms and requirement for quotation of "THEATRE WORKSHOP & SHOW" - January 2018

1. Theatre Workshop – 25days (Minimum)
2. Director Preference – 1. Shri Surinder Sharma 2. Shri Ramji Bali
3. Realistic Play – (duration 1.30 hours approx., Play & Theme will be finalized in work shop)
4. Director's Fee
5. Refreshments for director & students (25-30) every day + lunch for shows day.
6. Production- Lighting, 'Costumes, Music, Stage Set, Makeup, Properties, Hoardings, Broachers, Invitation Card, Poster, Photography, Videography, Transport, Auditorium in Mandi House (Preferences 1. Shri Ram Centre 2. LTG 3. Kamani).

Note:

1. Since no facilities are available in our college auditorium for theatre performance, only electricity will be provided by college. Everything else will be arranged by Theatre Company/ Group, the event is outsourced to.
2. Quotation should be invited keeping two things in mind.
 - a. If the show is performed only in college.
 - b. If the show is performed in Mandi House as well as college.

Mamta Sharma

**DR. MAMTA SHARMA
PRINCIPAL**

[Signature]